

Collective Impact Cohorts Action Plan Proposal

**Adapted from the Collective Impact Forum's Working Group Toolkit (2017)*

Each Cohort may submit one proposal. The Cohort's proposal should include strategies that collectively contribute to progress toward its identified results and the broader goal of "Improving Daily Living" in our communities. The proposal should include short and long term strategies that are measurable and have the potential to lead to sustainable change.

A. COHORT INFORMATION

1. Cohort Issue Area:
2. Proposal Title:
3. Proposed Start and End Date (end date must be no later than November 30, 2020):
4. Names of all Cohort Members Signing on to this Plan (members who are responsible for completing tasks/activities that advance the project):

B. PROJECT SUMMARY

Provide a brief overview of your action plan written for a general audience (< 250 words):

C. ACTION PLAN

1. RESULTS

List the results statement(s) addressed by this action plan.

2. POPULATION

With which population(s) will your action plan be implemented?

3. INDICATORS

The following criteria should guide indicator selection:

- The indicator must be a valid measure linked to success for the goals of this Cohort
- The indicator must be easily understandable to local stakeholders
- Priority should be given to indicators that are comparable across the different districts, regions, or neighborhoods, and that have the ability to be compared
- All or most of the indicators must be affordable to gather and report
- The data should be available consistently over time
- Each indicator should be able to be influenced over time to a substantial degree by local action(s), and be useful in the day-to-day work of this Cohort and other relevant partners

Describe the indicator(s) that the action plan seeks to influence. If there are indicators that don't meet the outlined criteria or have no baseline data yet available but that the group feels strongly are important to monitor, please incorporate these on your list, along with a brief description of the Cohort's rationale for inclusion.

4. STRATEGIES

Strategies could include a wide range of actions and approaches for improving outcomes for the focus population, but should:

- **Be Evidence-Based:** grounded in research that demonstrates potential for significant change in identified outcome indicators
- **Build on Momentum:** have potential to make progress quickly and build upon existing momentum
- **Be Systems-Changing:** serve as starting point for broader systems-level change
- **Move at Scale:** have potential to move one or more of the Cohort's identified results at scale
- **Be Collaborative:** benefit from collaboration with community and university stakeholders
- **Identify Leadership:** have identified leaders who have the commitment and capacity to steward the process to its conclusion

Describe the strategies that you will implement. For each strategy proposed, indicate the following:

1. Resources needed (things you do not currently have that are needed for action)
2. Resources available (things you already have access to that are needed for action)
3. People who will be involved and in what capacity (clearly indicate who has responsibility for ensuring action moves forward)
4. Short-term performance measures (3-6 months)

5. Mid-term performance measures (6 months-1+ year)
6. Relevant indicators to be monitored
7. Plan for measuring the strategy's success

5. COMMUNITY ENGAGEMENT

Describe the community-engaged methods you will use to ensure the plan involves mutually beneficial and reciprocal community-university relationships. For example, how will people with lived experience or living in focus areas be engaged throughout the process? How will community organizations or leaders be engaged throughout the process?

6. COMMUNICATION

Describe your plan for communicating throughout the process to both community/campus stakeholders and to CCESL.

7. SUPPORT

Describe any specific support you anticipate needing from DU Grand Challenges and CCESL for success.

8. BUDGET & BUDGET JUSTIFICATION

Provide justification for each budget item requested. If justification for an item is not specific, the item will be deducted from the budget. If students or community members are being paid to assist with plan implementation, please describe the expected outcomes of their work. Be sure to fully justify stipends and travel expenses. Any use of DU Grand Challenges funds must be in accordance with institutional policies as detailed at www.du.edu/bfa. For example (but not limited to): research involving human or animal subjects must be reviewed by the DU Institutional Review Board; international travel must be coordinated through the Office of International Travel; driving using institutional funds must be in adherence to the Risk Management Driving Policy www.du.edu/risk.

Salary/Stipend	Amount Requested	Other Support*	Total Budget
Student			
Other DU Labor**			
Community			
Total Salary			
Fringe***			
Student Labor			
Non-Appointed Hourly			
Total Fringe			
Supplies and Expenses			
Equipment			
Travel			
Publication, Exhibition or Performance Expenses			
Other (please specify below)			
TOTALS			

*List any support your academic unit or any other funding source is providing for this effort (e.g. secretarial support, graduate research assistant, etc.)

**Faculty and staff who are members of the Collective Impact Cohort may not request additional funding to supplement their salaries. Faculty may request 1 course buyout per quarter if applicable.

***Please use student or non-benefitted (for faculty summer salary) fringe rates as appropriate.